Princess Nora University Cbus 214

Community College Assignment # 2

Department of Computer Science & Information Technology 2nd Semester 1435 – 1436 H

|  |  |
| --- | --- |
| **Student Name** |  |
| **Student ID** |  |
| **Section** | 32L |

**Homework 2**

**Date: 31/3/2015**

**Due Date: 6/4/2015**

1. In cells A1 to D1, enter the following information

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | *YourName* | **ID:** | *YourID* |

1. Merge the cells from A2 to G2 , and then enter **Sale Report**
2. Enter the following information in cells A3:G8.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month** | **Salesman** | **Region** | **Product** | **No.Customers** | **Net Sales** | **Profit / Loss** |
| Jan-07 | Joseph | North | FastCar | 8 | 1,592 | 563 |
| Jan-07 | Joseph | North | RapidZoo | 8 | 1,088 | 397 |
| Jan-07 | Joseph | West | SuperGlue | 8 | 1,680 | 753 |
| Jan-07 | Lawrence | West | RapidZoo | 6 | 1,500 | 634 |
| Jan-07 | Lawrence | Middle | SuperGlue | 7 | 917 | 403 |

1. Insert a table to the above data in the worksheet(select the data A3:G8 and insert a table)
2. Sort the **No.Customers** column from smallest to largest.
3. Calculate the total for all **Profit / Loss** using **Total Row**.
4. Convert the table to PivotTable and **calculate the sum of net sales according to regions.**
5. Create a PivotChart using PivotTable.